

**Community College of Baltimore County  
CARES ACT Higher Education Emergency Relief Fund  
30-Day Fund Report**

**OPEID Number:** 00206300  
**Report Date:** May 10, 2020  
**Contact:** Ruby Sherman, Interim Assistant Vice President for Finance

**1. Statement of Use**

On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded \$4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC signed and returned to the Department the Certification and Agreement on April 10<sup>th</sup>. CCBC intends to use these funds received to provide Emergency Financial Aid Grants to students.

**2. Award Amount**

CCBC received \$4,674,935 for Emergency Financial Aid Grants to students.

**3. Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission.**

CCBC is in the process of finalizing its plan for distribution and has not yet distributed any funds to students. The College expects to begin distributing emergency grants by May 20, 2020.

**4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**

We estimate 9,303 CCBC students are potentially eligible to participate in the program. 5,846 students are eligible based on a verified FAFSA on file, enrollment in a Title IV eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students have been identified as potentially eligible to complete a FAFSA and would need to satisfy other funding requirements.

**5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act.**

As of May 10, 2020 CCBC has not awarded any grants to students. The distribution process is being finalized and it is anticipated Emergency Financial Aid Grants will begin to be awarded and distributed by May 20, 2020.

**6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

In order to provide maximum support based on the funds available, the size of the award will be determined by the number of credits each student is taking:

Full-time students: 12 or more billable hours/credits:	\$500
Part-time students: 9 to 11 billable hours/credits:	\$300
Part-time students: 1 to 8 billable hours/credits:	\$150

Funds will be automatically disbursed to student who have a verified FAFSA on file, are enrolled in a Title IV eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

For students who do not have a verified FAFSA on file, CCBC is developing a simple online application on which students will identify how grant funds will assist them as a result of Covid-19 impact. We are finalizing the process for confirming the eligibility of these applicants.

Due to the evolving and unpredictable nature of the Covid-19 crisis consideration is also being given to reserving a portion of the funds to assist students with emergency needs as we transition into the next academic year. The final distribution process will be included in the next progress report.

Students are encouraged to receive their disbursement through direct deposit which will allow for rapid disbursement. Checks will be mailed to students who are not able to receive their grant through direct deposit.

**7. Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

Instructions to students are being finalized and will be included in the next progress report.