

Registered Nursing

Associate to Bachelor's (ATB) Option

School of Health Professions
Community College of Baltimore County
Catonsville and Essex Campuses

Admissions Guide

2019 – 2020



Registered Nursing

Associate to Bachelor's (ATB) Option

Welcome

On behalf of the School of Health Professions, thank you for your interest in CCBC's ATB Nursing program. The ATB program is designed to assist student who have been admitted to the CCBC nursing program to make substantial progress in achieving their bachelor's degree by the at the same time they earn their associate degree. Please carefully review the information contained within this guide to ensure you have completed all steps required for admissions consideration.

I wish you the best with submission of your admissions application.

Sincerely,

Dr. Mary Kay DeMarco
Nursing Program Director, Essex

Dr. Elizabeth Webster
Nursing Program Director, Catonsville

Program Description

The ATB Option is a selective, dual degree enrollment option that requires application to the CCBC Associate of Science Registered Nursing Program and a separate application to an ATB university partner. The ATB Option provides an opportunity to begin coursework for the B.S. degree at one of four participating universities while enrolled in the CCBC A.S. Degree Nursing Program. This reduces time for completion of the B.S. degree to approximately two to three additional terms following completion of the A.S. degree. The CCBC A.S. degree program is accredited by the Maryland Board of Nursing and by the Accreditation Commission on Education in Nursing (ACEN).

The ATB Option is offered in collaboration with the universities listed below. Students interested in the ATB Option must submit two separate applications. They must apply to the CCBC RN program and their chosen university. Use the links below to determine course requirements, admissions requirements and application procedures for the chosen university.

- Frostburg State University – a completely online option
 - [See Frostburg Information Sheet](#)
- Notre Dame of Maryland University – a primarily face to face option
 - [See NDMU Information Sheet](#)

- Stevenson University – a blended option
 - [See SU Information Sheet](#)
- Towson University – face to face, blended and some online options
 - [See TU Information Sheet](#)

Prospective ATB students are advised to review each university’s program of study and apply to the university that is the best fit for their personal, educational, and professional goals. Students may apply to multiple ATB partner universities. It is highly recommended that students considering application to the ATB Option, attend an ATB Information Session held each January, April, August and October on both the Catonsville and Essex campuses. CCBC faculty and University reps will provide detailed information and be available to answer questions. Email atbnursing@ccbcmd.edu for specific dates and room locations.

This program is designed to prepare students to enter the nursing profession as registered nurses. The curriculum provides theoretical, clinical and laboratory study in nursing that will enable students to learn to work as members of a health care team. Upon successful completion of the A.S. portion of the program, graduates are eligible to take the National Council Licensure Examination of Registered Nurses (NCLEX-RN).

The ATB Option is available to qualified students participating in the following CCBC RN program options (all of which require clinical rotations):

- RN day program, offered at Catonsville and Essex campuses, starts every fall and spring.
- RN evening-weekend program, offered at Essex campus, starts only in the fall.
- RN Blended program, offered at Catonsville campus, starts every fall and spring. Didactic content is delivered online; campus labs and seminars are required in a face-to-face format on campus.

NOTE:

1. The ATB Option is only available to students who have completed all the ATB general education and additional program requirements prior to starting the Nursing courses.
2. ATB students will travel to the partner university to participate in university courses (except where the partner university offers online courses; all Frostburg courses are offered online).

Accreditation

The Associate Degree Registered Nursing Program at the Community College of Baltimore County is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road, NE, Suite 850, Atlanta, Georgia, 30326; (404) 975-5000. acenursing.org

Application Deadline (same for both CCBC RN and University ATB applications)

- January 31st for a Fall nursing program start
- August 31st for a Spring nursing program start
- (moves to August 15, 2020 for Spring 2021 and future spring starts)

Required Entry Exam (TEAS) Deadline

- January 15th for a Fall nursing program start
- August 15th for a Spring nursing program start
- (moves to August 1, 2020 for Spring 2021 and future spring starts)

Required Entry Exam

The ATI TEAS is used as part of the admissions process by many Nursing and Allied Health programs nationwide. This is a standardized exam created by Assessment Technologies Institute (ATI). The TEAS tests content in Reading, Mathematics, Science, English, and Language Usage.

Admission to the CCBC Registered Nursing Program – ATB Option requires submission of an ATI TEAS score to the CCBC School of Health Professions Admissions office. CCBC will share your ATI TEAS score with the ATB University partner school(s) to which you formally apply. If you do not participate in the ATI TEAS, your application will not be evaluated.

Students must register for the ATI TEAS test, complete the test, and submit official scores to CCBC TEAS by the deadlines below:

- January 15th deadline (for the January 31st application deadline for fall program start)
- August 15th deadline (for the August 31st application deadline for spring program start)
- (moves to August 1, 2020 for Spring 2021 and future spring starts)

The minimum scores for admission to CCBC Nursing are:

- Overall – PROFICIENT or higher
- Reading – 69.0% or higher

Additional information for the TEAS can be found [here](#).

Required Coursework

It is highly recommended that all required courses be completed before application or be in progress during the time of application. Courses in progress must be successfully completed prior to the start of the program. Of the courses listed below, the more courses that a student

completes with grades showing mastery, the better the student's chances of admission into the RN program. All courses must be completed with a grade of "C" or better.

Required Prerequisite Courses

- BIOL 110 Biology I: Molecular and Cells* (4 credits)
- BIOL 220 Human Anatomy and Physiology I (4 credits)
- ENGL 101 College Composition I (3 credits)
- General Education Math Requirement (3-4 credits)
MATH 153 is required for ATB Option

*Applicants who are transferring to CCBC from another college should meet with a Pathways Health Professions Academic Advisor to determine what remaining coursework is required for both admission and graduation for the CCBC RN program.

Additional Required Courses

- BIOL 221 Human Anatomy and Physiology II (4 credits)
- BIOL 230 Microbiology (4 credits)
- CMNS 101 Fundamentals of Communication (3 credits)
- General Education Arts & Humanities Elective (3 credits)
Recommended: PHIL 240 Ethics
- PSYC 101 Introduction to Psychology (3 credits)
- PSYC 103 Principles of Human Growth and Development (3 credits)

University Specific Required Pre-Requisite Courses

Additional required ATB pre-requisites and other non-nursing courses to earn the bachelor's degree for the ATB program of study will vary by university. Prospective students are advised to carefully review each university's information sheet (links earlier in document) that contains all course requirements. A small number of ATB pre-requisite courses may be in progress at the time of application or may be taken in the semester immediately prior to the start of the nursing program. Required pre-requisites by university are as follows:

- CHEM 107/108 Fundamentals of Chemistry with Lab (4 credits) – for FSU, SU, TU
- MATH 153 Introduction to Statistical Methods (4 credits) – for all universities
- BIOL 256 Nutrition (3 credits) – for FSU, SU, TU
- SOCL 101 Introduction to Sociology – for FSU, NDMU, SU



Admission Criteria

Students must have completed all the RN Program prerequisites, additional ATB program prerequisites and general education required courses prior to starting the nursing courses. The student must also have:

- basic computer skills
- GPA of 3.00 or higher, calculated from prerequisite, general education and additional program required courses
- met minimum score requirements on the ATI Test of Essential Academic Skills (TEAS).

Steps for Admission

1. Apply for admission to CCBC at <http://www.ccbcmd.edu/apply>
2. Participate in assessment testing, if necessary.
3. Complete prerequisite courses as necessary.
4. Complete ATI TEAS testing by deadline.
5. Once you have your CCBC Student ID number, log into <https://ccbc.liasoncas.com/applicant-ux/#/login> and apply to the **CCBC SHP Registered Nursing** program by the application deadline. The **non-refundable** \$50 application fee is due at time of submission.
6. It is the sole responsibility of the student to ensure that all documents have been received or uploaded into the SHP CAS by the January 31st or August 31st deadline.
7. Applicants will receive an **email** inviting them to complete the **CCBC SHP Supplemental application** once their program SHP CAS application has been verified. Instructions will be in the email.
8. Your application status updates are found in you the CCBC SHP CAS application in the top tab entitled CHECK STATUS. Admission Decisions are emailed to the address used in your application.
9. A separate university application and all college transcripts must be sent to the ATB University of choice to be considered for the ATB Option. See application instructions on p. 2 of each university's information sheet (links found earlier in this document).

TRANSCRIPTS

1. This program requires that all official college transcripts be submitted to the SHP CAS preferably 4-6 weeks prior to the admission deadline.
 - a. SHP CAS Transcript Processing Center
 - i. All official U.S. College transcripts, **including CCBC**, are required to be sent to the SHP CAS Transcript Processing Center. Hard copies (paper copies) must be sent along with the Transcript Matching Form for each transcript (found in the second quadrant of your SHP CAS application) to the below address. Alternatively, you may choose to send an electronic transcript (if



your school offers it) for faster processing. You may find us as CCBC UniCAS, SHP CAS or something similar according to how your school has it listed.

SHP CAS Transcript Processing Center

P.O. Box 9134

Watertown, MA 02471

- b. CCBC Enrollment Services Center, Baltimore, MD
 - i. Additionally, ALL official U.S. College transcripts, **not including CCBC**, must be sent to the CCBC Enrollment Services Center. Directions can be found using this URL <http://www.ccbcmd.edu/get-started/applying-to-ccbc/transfer-student>.
- c. SHP Admission Office, Baltimore, MD
 - i. If you have CLEP scores, AP scores and/or an International College Transcript evaluation, the official score report or evaluation must be sent directly to our office. Do Not send it to Watertown or to Enrollment Services. We will forward the report or evaluation once we have used it for admission consideration, to the appropriate group.

CCBC School of Health Professions Admission Office

7201 Rossville Blvd.

Administration Building, Suite 100

Baltimore, Maryland 21237

2. All applicants are responsible for checking to see that their official transcripts have been received in the appropriate locations.
 - a. SHP CAS – log into your applications and select the Check Status tab in the upper right corner. If you have a concern, select the blue question mark at the top of your application and follow the prompts.
 - b. CCBC Enrollment Services – Log into your SIMON account to determine if your transcripts have been received and to review your transfer of credit.

Applications missing transcripts will not be considered for admission.

Admission Response

- CCBC RN Program decisions emailed about 6 to 8 weeks post application deadline
- ATB University decisions emailed about 2 to 3 weeks after the RN Program decisions



Applicants who are offered a seat in the CCBC RN program are required to pay a non-refundable \$200 seat fee to accept their offer of admission and reserve their space in the program. The fee will be applied to the student account after the first several weeks of class. Students who accept a seat and then do not attend the program will not be eligible for a refund of the fee.

Students accepted to an ATB partner university should follow university instructions (sent separately) for accepting their ATB seat.

Those not chosen for admission are encouraged to increase their competitiveness and reapply. Applicants must go through the entire process each year for consideration.

Post Admission

Applicants who are admitted into the RN program must be prepared to provide the following prior to the start of the program. Further information is provided at the nursing program orientation by the program director or faculty. Orientations are typically held in December/January for spring admits and May/August for fall admits.

- Completion of the Student Health Profile (CCBC Nursing Physical Examination form)
- Documentation of current CPR from the American Heart Association Health Care Provider or other approved equivalent. The CCBC RN program does not accept online CPR Courses. If you need information about CPR courses, see <https://www.redcross.org/take-a-class/bls>
- Proof of health insurance coverage, which must be maintained throughout the clinical program
- Completion of Occupational Safety and Health Administration (OSHA) requirements and modules required by clinical agencies (The college will make provision for all clinical students to meet this requirement.)
- Completion of criminal background checks and drug screening
- Access to a laptop computer and the internet (A high speed connection is recommended.)
- All new students accepted in to the SHP are required to attend a SHP New Student Orientation in addition to the separate Nursing Program Orientation. Your program director will provide specific dates and more information about The SHP Orientation.
- ATB accepted students will receive information about ATB orientation sessions at their university.

Additionally, all students will be fitted for uniforms at the nursing program orientation. Further information about other required supplies and texts will also be given at program orientation.

Whom to Contact

Academic Advising – Advising is available at the Catonsville and Essex campuses. Please ask to speak with a **Health and Science Pathways Advisor** only. The hours, addresses and phone numbers for all campus sites can be found by calling 443-840-2222 or online at <http://www.ccbcmed.edu/Resources-for-Students/Academic-Advisement/Contact-an-Academic-Advisor.aspx>.

Program Director –Karen Wons, MS, RN, CNE at atbnursing@ccbcmed.edu

School of Health Professions Office of Admissions at 443-840-1989 or email shpseat@ccbcmed.edu