

Common Course Outline

ACDV 101

Transitioning to College

1 Semester Hour

Community College of Baltimore County

Description

ACDV 101 - Transitioning to College is an interactive course designed to familiarize students with CCBC and foster the development of decision- making skills and learning strategies that link to student success in higher education. Within this environment, students will explore tentative occupational choices and create an “academic roadmap” for their CCBC experience. This course is an Orientation Requirement for all credit certificate and degree seeking students who are new to college and must be taken the first semester at CCBC. Note: Students placed in ESOL 032, 033, and 034 and lower are exempt from the Orientation Requirement until they complete those courses.

Prerequisite: None

Overall Course Objectives

Upon completion of this course students will be able to:

1. create an academic plan;
2. demonstrate knowledge of CCBC policies and procedures;
3. locate and utilize (as needed) CCBC learning support services, such as Academic Advising, Counseling, Disability Support Services, Financial Aid, Library, Student Life, Testing, and Tutoring and Writing Centers;
4. evaluate the significance of individual “time-money-life issues” and identify strategies for managing these while pursuing their academic plan;
5. use online skills to locate information contained in the online catalog and online transfer resources; to establish and use a student E-mail account and SIMON account; and to complete assignments through the use of the college learning management system, Blackboard 9.1; and
6. explore a general career direction and generate a list of academic majors, exploratory courses, and occupational fields consistent with this general direction.

Major Topics

- I. Life Issue Skills
 - A. Self-efficacy
 - B. Time Management
 - C. Self-responsibility
 - D. Resources Management

- E. Financial Awareness
- II. Academic Success Skills
 - A. Learning in college
 - B. Study Skills
 - C. Communication Skills
 - D. Collaborative Learning/Teamwork
- III. The Culture of Higher Education
 - A. Terminology and traditions of academia
 - B. CCBC policies and procedures
 - C. College services
- IV. College and Career Goals
 - A. Matching interests and skills with vocational fields
 - B. Creating an Academic Roadmap
- V. Online Skills
 - A. SIMON
 - B. E-mail
 - C. BlackBoard 9.1
 - D. Online transfer resources
 - E. General CCBC websites
 - F. Obtaining grades and future course registration

Methods of Instruction

This course will engage learners by using a variety of delivery systems and interactive activities such as scenarios, games, creation of a portfolio, online activities, and classroom presentation projects.

Course Requirements

Grading / Exams: Evaluation procedures will be determined by the individual faculty member and will include:

| | <u>Grade percentage</u> |
|--|-------------------------|
| Homework/Classwork (minimum of 5) | 20% |
| Quizzes | 5% |
| Tests | 15% |
| Assignment with a Classroom presentation | 20% |
| Participating in Advising and Creating a Roadmap | 20% |
| Final Project (portfolio) | 20% |

Academic Advisement with the Faculty Advisor required for students to pass the course.

Written assignments are required for the course. These may be in the form of summaries, essays, journals, reflection papers and/or research projects.

Revised: 05/16/19