

## CCBC STATEMENT OF FINANCIAL RESPONSIBILITY

I acknowledge and understand that by registering for classes at Community College of Baltimore County (CCBC), I agree to the following:

**Pay all assessed tuition and fees that result from my initial registration and/or future drop/add activity:**

- I am responsible to pay for all classes by the due date published on the school's academic calendar or at the time of registration if that date is after the posted due date.
- I understand that I am subject to all College policies and procedures related to managing my registration and student account. These include the College's Add/Drop, Withdrawal, and Refund Policies. Also, I understand that non-attendance does not constitute withdrawal.
- I am responsible for checking the SIMON portal and paying any outstanding balances by the posted due dates. CCBC uses student email accounts and/or the SIMON portal to notify students of outstanding charges or debts.
- Payments must be received on or before the due dates listed on the website and schedule/bill invoice and that I may be charged a delinquent account fee if payment is not received by the posted dates.
- I agree that CCBC may restrict my right to register or receive other college services in accordance with college policies until I pay all past due balances.
- Any delinquent debts may/will be reported to a credit bureau and referred to an outside collection agency and that I am responsible for all additional costs for collecting my unpaid balance. I also understand that the College reserves the right to cancel any registration because of a delinquent unpaid debt at its discretion.
- I understand that tuition and fees are set each academic semester and are subject to change at the College's discretion. Some or all instruction may be delivered remotely. In accordance with prior policy, tuition, the general services fee, capital fee, registration fee and certain other fees are required to be paid in full and will not be refunded regardless of the method of instruction, the inability to access college-maintained facilities, or any disruption to or cancellation of classes, activities, events, services, or programs.

**Residency confirmation:**

- I agree that any change to my residency must be submitted in accordance with college policy noted on the website and the college catalog. Documents presented after the last day of the third week of classes, or after 20% equivalence of the semester or session, will be reviewed and considered for the next term.

**Financial aid:**

- Financial aid recipients are subject to adjustments based on the Department of Education's guidelines and institutional policy and I will be responsible for any outstanding balances resulting from those changes. Notifications regarding financial aid will be communicated through the SIMON portal. It is my responsibility to check for any outstanding items and review all messages related to financial aid.